

PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY
 City of Batac 2906 Ilocos Norte

LE 382009

Supplier : NOVELTY ENTERPRISES Address : City of Batac TIN : 110-555-521-000	P.O. No. : 07308603-2021-11-684 Date : November 05, 2021 Mode of Procurement: Shopping
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Gentlemen: PR No. 2021-10-174 (07308603) - TES (E.Gagni)
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac Date of Delivery : Within 20 calendar days upon receipt of P.O.	Delivery Term : FOB Destination Payment Term : N/30
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
14111507-PP-M01	ream	PAPER, MULTICOPY, 80gsm, size: A4 size	50	200.00	10,000.00
14111507-PP-M02	ream	PAPER, MULTICOPY, 80gsm, size: legal size	50	230.00	11,500.00
PPS-181-025	btl	Brother Ink DCP-T710W, Black BTD60	18	380.00	6,840.00
Total					28,340.00

(Total Amount in Words): Twenty-Eight Thousand Three Hundred Forty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Mariano Marcos State University
 BY AUTHORITY OF THE PRESIDENT

Conforme:

Very truly yours,

 Signature over Printed Name of Supplier

PRIMA FER. FRANCO
 Vice President for Academic Affairs
SHIRLEY C. AGRUPIS
 President

 Date

Fund Cluster : 07308603

Funds Available : _____

IMELDA C. CORPUZ
 Chief, Accounting Office

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____